



## MONDO INTERNATIONAL ACADEMY

Mondo International Academy, s.r.o.  
Záhradnícka 60  
Bratislava 821 08

IČO: 48 082 295  
DIČ: 2120044916  
IČ DPH: SK2120044916

### SPECIAL CIRCUMSTANCES REQUEST

Head of Learning & Curriculum  
Záhradnícka 60, Bratislava 821 08, + 421 919 061363  
[specialcircumstance@mondoi-academy.com](mailto:specialcircumstance@mondoi-academy.com)

STUDENT'S NAME

STUDENT'S ID No.

This form can be used to claim dumping circumstances if a student is facing terrible circumstances, such as death in a family in very close proximity, unemployment, Divorce or Separation, Death of Parent/Spouse, Significant Medical problem.

\* Note: Depending on the time frame in which the facts occurred below, supporting documents may be required after the initial check, if they are not already mentioned in the records, and any other documents needed to meet the special circumstances.

#### SECTION A: REASON FOR SPECIAL CIRCUMSTANCE

Please check the reason(s) for the request and provide all required documentation for each reason.

Reason for Request	Required Documentation to be submitted with a letter explaining circumstances
Unemployment	The detailed letter should include: 1. Current and / or previous name and address of employer and telephone number. 3. Date of loss of employment Attach a copy of the notice of termination of the employer, the letter of resignation or the documentation on retirement.
Divorce or Separation	Date of separation or divorce Copy of divorce decision. If they are separated, provide a notarized statement indicating the date of separation.



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Death of Parent/Spouse	The detailed letter should include: The name and date of the parent/spouse death. Attach a copy of parent/spouse death certificate
Health issue	The detailed letter should include: Information on the medical condition, and copies of the confirmation of this fact

Certification statement and signatures: You, the student, will confirm by signing this form:

1. All information provided is true and complete to the best of your knowledge.
2. If there is a change in the information provided, the Office of Learning & Curriculum will notify you.
3. Agree to provide the information required by the Office of Learning & Curriculum to verify the accuracy of this completed form and / or obvious conflicts. information in the file.
4. Please note that the Office of Learning & Curriculum has the authority to verify the required information and that this information may include other entities / agencies that may cooperate in the accuracy of the information provided.
5. All parties who sign this form acknowledge that you are aware that intentionally providing false or misleading information may result in the student being reprimanded by the Mondo International Academy, which will be reflected in the final evaluation, or expulsion from the study program.

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Student's Signature

Date